

THE #DISCOVERYCREW

Mission Starter Pack



Dream it. Believe it. Achieve it.

Discover it.



Discovery
ACADEMY

THE #DISCOVERYCREW

Mission Starter Pack

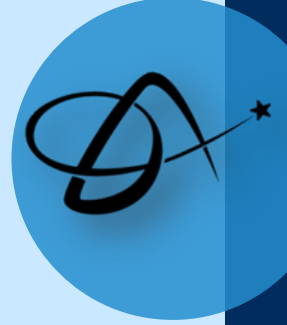


Dream it. Believe it. Achieve it.

Discover it.



Welcome to the #DiscoveryCrew!



To our new #DiscoveryCrew families,

We're delighted to welcome you to Discovery Academy. Starting a new school is an exciting milestone, and we want you to feel supported and confident as your child begins their journey with us. This Mission Starter Pack sits alongside our online admission form and gives you the essentials you need.

Our transition programme is calm, nurturing and well-structured, giving pupils the chance to meet their new team, explore their classroom and start building friendships before September.

Key dates:

- Transition Fortnight: W/C 6 July
- Meet the Teacher Evening: Thursday 9 July
- New Academic Year Begins: Wednesday 2 September

During Transition Fortnight, children spend time in their new classroom, meet their teacher and staff, explore routines and activities, and start building friendships – helping them feel settled and confident for September.

Families can choose which transition days their child attends; just complete the form so we can coordinate with their current setting. Start: 9:30am (drop off at reception) Finish: 2:30pm (collect from reception)

We can't wait to welcome your child into the #DiscoveryCrew.

Warm regards,

Mrs Luci Windle,
Executive Headteacher

Mr Daniel Shirazi-Nejad,
Head of School



A message from our house mascots to our new #Crew members

Hello!

We are the #DiscoveryCrew mascots — Daisy Dreamer, Billy Believer and Archer Achiever — and we are really looking forward to welcoming you to your new school. We're here to help you understand what to expect so that you can feel confident and prepared.

At Discovery, everyone is part of a house team. Each house represents an important value:

- Daisy Dreamer encourages us to imagine, explore and think about our goals.
- Billy Believer reminds us to have confidence in ourselves and keep going, even when things feel tricky.
- Archer Achiever helps us focus on doing our best and feeling proud of what we accomplish.



A message from our house mascots to our new #Crew members

When you start at your new school, you will meet your teacher, teaching assistants and classmates, and they will help you find your way around and understand your daily routines. It's okay if things feel unfamiliar at first — you will get used to them over time.

Starting at a new school is a chance to learn, grow and experience new opportunities. You will meet new people, develop new skills and discover what you enjoy, and being part of a house team will help you feel included and celebrated. If you ever feel unsure or worried, you can ask your teacher, a teaching assistant, another adult or a classmate for help — they are all there to support you.

You can also help yourself settle in by trying new things, being kind and respectful, following routines, and asking for help when you need it. Simple things like saying "hello" or asking to join in can help you build friendships. Remember, you are not alone — we believe in you, and we're here to help you succeed.



A message from our house mascots to our new #Crew members

Starting at a new school might feel different at first — and that's completely okay. With our support, and the support of the people around you, you will begin to feel more confident each day.

We believe in you.

We're excited to see you grow. And we know you can achieve great things.

*Can't wait to
meet you!*

*Daisy
Dreamer*

Billy

BELIEVER



*Archer
Believer*

The School Day

Lower School

**THE #DISCOVERYCREW
SCHOOL DAY:
LOWER SCHOOL**

- 8:45AM: ARRIVAL INTO SCHOOL
- 9-9:30AM: BASIC SKILLS, LITERACY FOCUS
- 9:30-10:15AM: LESSON 1
- 10:15-10:45AM: LESSON 2
- 10:45-11AM: BREAK TIME
- 11-12PM: LESSON 3
- 12-12:45PM: LESSON 4
- 12:45-1:45PM: LUNCH TIME
- 1:45-2:30PM: LESSON 5
- 2:30-3:15PM: LESSON 6
- 3:15PM-3:25PM: REFLECTION TIME
- 3:25PM: HOMETIME DEPARTURES

Upper School

**THE #DISCOVERYCREW
SCHOOL DAY:
UPPER SCHOOL**

- 8:45AM: ARRIVAL INTO SCHOOL
- 9-9:30AM: BASIC SKILLS, LITERACY FOCUS
- 9:30-10:15AM: LESSON 1
- 10:15-11 AM: LESSON 2
- 11-11:15AM: BREAK TIME
- 11:15-12PM: LESSON 3
- 12-12:45PM: LESSON 4
- 12:45-1:45PM: LUNCH TIME
- 1:45-2:30PM: LESSON 5
- 2:30-3:15PM: LESSON 6
- 3:15PM-3:25PM: REFLECTION TIME
- 3:25PM: HOMETIME DEPARTURES

Students are usually grouped by age, but this can be adjusted to better meet individual needs. Daily basic skills sessions and end-of-day reflection give students time with their form teacher, helping to structure the day. Lessons are generally 45 minutes long, though some practical subjects (like PE, DT and Food Technology) may be taught in longer combined sessions.



The year ahead at a glance



Discovery Academy

September 2026							
wk	Mo	Tu	We	Th	Fr	Sa	Su
1		1	2	3	4	5	6
2	7	8	9	10	11	12	13
3	14	15	16	17	18	19	20
4	21	22	23	24	25	26	27
5	28	29	30				

October 2026							
wk	Mo	Tu	We	Th	Fr	Sa	Su
5				1	2	3	4
6	5	6	7	8	9	10	11
7	12	13	14	15	16	17	18
8	19	20	21	22	23	24	25
9	26	27	28	29	30	31	

November 2026							
wk	Mo	Tu	We	Th	Fr	Sa	Su
9							1
10	2	3	4	5	6	7	8
11	9	10	11	12	13	14	15
12	16	17	18	19	20	21	22
13	23	24	25	26	27	28	29
14	30						

December 2026							
wk	Mo	Tu	We	Th	Fr	Sa	Su
14		1	2	3	4	5	6
15	7	8	9	10	11	12	13
16	14	15	16	17	18	19	20
17	21	22	23	24	25	26	27
18	28	29	30	31			

January 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
18					1	2	3
19	4	5	6	7	8	9	10
20	11	12	13	14	15	16	17
21	18	19	20	21	22	23	24
22	25	26	27	28	29	30	31

February 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
23	1	2	3	4	5	6	7
24	8	9	10	11	12	13	14
25	15	16	17	18	19	20	21
26	22	23	24	25	26	27	28

March 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
27	1	2	3	4	5	6	7
28	8	9	10	11	12	13	14
29	15	16	17	18	19	20	21
30	22	23	24	25	26	27	28
31	29	30	31				

April 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
31				1	2	3	4
32	5	6	7	8	9	10	11
33	12	13	14	15	16	17	18
34	19	20	21	22	23	24	25
35	26	27	28	29	30		

May 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
35						1	2
36	3	4	5	6	7	8	9
37	10	11	12	13	14	15	16
38	17	18	19	20	21	22	23
39	24	25	26	27	28	29	30
40	31						

June 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
40		1	2	3	4	5	6
41	7	8	9	10	11	12	13
42	14	15	16	17	18	19	20
43	21	22	23	24	25	26	27
44	28	29	30				

July 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
44				1	2	3	4
45	5	6	7	8	9	10	11
46	12	13	14	15	16	17	18
47	19	20	21	22	23	24	25
48	26	27	28	29	30	31	

August 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
48							1
49	2	3	4	5	6	7	8
50	9	10	11	12	13	14	15
51	16	17	18	19	20	21	22
52	23	24	25	26	27	28	29
53	30	31					

- Bank Holidays
- School Holidays
- Inset Days



Also available on our website,
discoverysheffield.org

Key Dates

Here is what this year has in store for the #DiscoveryCrew! Please see below for all key dates, per half term and use our key above to identify when families can join in, when dress up is required and when a house event is taking place in school . . .

Our Key:

Families Welcome-



Dress up event-



School house event-



Events included as a result of your 'hopes and wishes' feedback



Key Dates

Autumn Half Term 1

Tuesday the 2nd of September	INSET Day
Tuesday 8th of September	International literacy day
Wednesday 9th of September	Family coffee morning 
Friday 18th of September	Youth Mental Health Awareness 
Thursday 24th of September	Family cooking evening 
Thursday 1st of October	Online Careers Event 
Monday 5th to Friday 9th of October	World Space Week: Rocket Revolution 
Friday 9th of October	World Mental Health day awareness event
Thursday 15th of October	Parents Evening 
W/C 19th of October	Express Phase 
W/C 19th of October	Black History Week; including 'Jamaica Hero's' day 

Term Dates:

Autumn 1 Term – 2nd Sept until 23rd Oct 2026

Key Dates

Autumn Half Term 2

Tuesday 3rd of November	Boys Mental Health Awareness 
Thursday 5th of November	Family Bonfire Night Cooking Evening 
Tuesday 10th of November	World Science Day 
Wednesday 11th of November	Remembrance Day Assembly
Thursday 12th of November	Family coffee morning 
W/C 16th of November	Anit-bullying Week: "Break the Silence"
Friday 20th of November	Children in Need 
Friday 27th of November and Monday the 30th of November	INSET days
Monday 7th of December	Carol singing in the community
Wednesday 9th of December	Whole School Christmas Show 
Thursday 10th of December	Christmas Jumper Day 
Tuesday 15th of December	Christmas Dinner
Wednesday 16th of December	Whole School Pantomime Visit; the Lyceum, Cinderella
Thursday 17th of December	Christmas Fayre, PM start 
Friday the 18th of December	Christmas Disco 

Term Dates:
Autumn 2 Term - 2nd Nov until 18th Dec 2026

Key Dates








Spring Half Term 1

Monday 4th of January	INSET Day
Friday 8th of January	Family Coffee Morning 
Monday 18th of January	Martin Luther King Day
Wednesday 20th of January	Big Write Day
Wednesday 27th of January	Holocaust Memorial Day 
Thursday 4th of February	'Time to talk Day' Picnic 
Monday 5th of February	Chinese New Year Celebrations 
W/C 8th of February	Express Phase 
Tuesday 9th of February	Safer Internet Day
Friday 12th of February	Valentines Disco

Term Dates:
Spring 1 Term - 5th Jan until 12th Feb 2027

Key Dates

Spring Half Term 2











WC 1st of March	Careers Week 
Tuesday 2nd of March	Family Coffee Afternoon 
Thursday 4th of March	World Book Day 
Monday 8th of March	Girl power day
W/C 8th of March	British Science week 
Thursday 11th of March	Parents Evening
Friday 12th of March	Eid al-Fitr Celebrations
W/C 15th of March	Innovate Phase 
Friday 19th of March	Red nose day 
Monday 22nd of March	Rangwali Holi Colour Run 
Friday 26th of March	INSET Day

Term Dates:

Spring 2 Term- 22nd Feb until 25th March 2027

Key Dates

Summer Half Term 1

Thursday 15th of April	World Art Day 
Thursday 22nd of April	Earth Day, family community event 
Tuesday 27th of April	Family Woodland Schools Evening 
Wednesday 28th of April	Family Coffee Morning 
Thursday 29th of April	Parents Evening 
Friday 30th of April	Discovery Futures Event 
Monday 3rd of May	Bank Holiday
Friday 7th of May	VE day celebrations 
Saturday 8th of May	FDAS Jumble Sale 
Wednesday 12th of May	National Numeracy Day
Friday 14th of May	'Big Ideas on Heritage' day 
W/C Monday 24th of May	Express Phase 
Friday 28th of May	INSET Day

Term Dates:

Summer 1 Term - 12th April until 27th May 2027

Key Dates

Summer Half Term 2

Thursday 10th of June	Eid al-Adha party
Friday 11th of June	Pride Day Disco 
Tuesday 16th of June	Whole school sports challenge 
Friday 18th of June	Sports day 
Thursday 24th of June	RSE day
Friday 25th of June	Y11 Leavers Day and Prom
Saturday 26th of June	FDAS Summer Fayre 
W/C 28th of June	Express Phase
Thursday 2nd of July	Summer Fayre 
W/C 5th of July	National Sports Week
Thursday 8th of July	'Meet the Teacher' Evening 
W/C 12th of July	Transition week, in new classes
Friday 16th of July	Family picnic 

Term Dates:
Summer 2 Term- 7th June until 21st July 2027

Yellow Pages for Families 2026-27

Contacting your class Team

Please be aware that when contacting the class teacher they will endeavour to return your email, SeeSaw or Telephone Message within 24 Hours.

If you need to speak with someone before the 24 hour window please ring school reception who can direct your call accordingly. Tel - 0114 4798000

Attendance: Please ensure that you ring school to report your child's absence and follow the appropriate option for attendance before 9:00am. Tel - 0114 4798000



Yellow Pages for Families 2026-27

Contacting your class Team

Please be aware that when contacting the class teacher they will endeavour to return your email, SeeSaw or Telephone Message within 24 Hours.

If you need to speak with someone before the 24 hour window please ring school reception who can direct your call accordingly. Tel - 0114 4798000

Attendance: Please ensure that you ring school to report your child's absence and follow the appropriate option for attendance before 9:00am. Tel - 0114 4798000

Lower School: Miss. Meyrick

Class	Teacher	Email Contact
Rockets	Mrs. Myers	jmyers@nexusmat.org
Comets	Miss Hart	ahartley@nexusmat.org
Astro	Mrs. McClune	amcclune@nexusmat.org
Nova	Mr. Page	epage@nexusmat.org
Lunar	Miss Hartley	lhartley@nexusmat.org



Yellow Pages for Families 2026-27

Contacting your class Team

Please be aware that when contacting the class teacher they will endeavour to return your email, SeeSaw or Telephone Message within 24 Hours.

If you need to speak with someone before the 24 hour window please ring school reception who can direct your call accordingly. Tel - 0114 4798000

Attendance: Please ensure that you ring school to report your child's absence and follow the appropriate option for attendance before 9:00am. Tel - 0114 4798000

Upper School: Mr. Pleass

Class	Teacher	Email Contact
Stars	Mrs. Godfrey	agodfrey@nexusmat.org
Twilight	Miss. Saleh	ksaleh@nexusmat.org
Eclipse	Miss Nee	anee@nexusmat.org
Orbit	Mrs. Lazenby	clazenby@nexusmat.org
Nebular	Mrs. Fagg	kfagg@nexusmat.org
Galaxy	Miss Hodge	bhodgkinson@nexusmat.org
Cosmos	Mrs. Unwin	eunwin@nexusmat.org



The Chain of Communication for our Families

If your call is urgent please contact reception who will direct your call accordingly
Contact: 0114 4798000

1st Point of Contact Class Teacher

The class teacher will return emails and calls within 24 hours
Please see Contact list for your class teacher contact. Staff will not respond after working hours (5:30pm).

2nd Point of Contact Head of Department

Lower School: Miss K Meyrick

kmeyrick@nexusmat.org

Upper School: Mr A Pleass

apleass@nexusmat.org

3rd Point of Contact

Head of School: Mr. D Shirazi-Nejad

dshirazi-nejad@nexusmat.org

4th Point of Contact

Executive Headteacher: Mrs L Windle

lwindle@nexusmat.org



The Chain of Communication for our Families

Other Key Contacts

Designated Safeguarding Lead: Mrs C Hodgkinson
chodgkinson@nexusmat.org

Family Support Lead and Deputy Safeguarding Lead: Ms J Higgins
Jhiggins@nexusmat.org

Behaviour Lead: Mrs E Bennett
ebennett@nexusmat.org

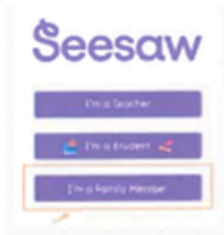
Mental Health First Aider : Mrs K Evans
kevans@nexusmat.org

Our school community thrives when we treat one another with courtesy and understanding. While we recognise that concerns may arise and emotions can run high, we expect all communication with staff to remain calm, respectful, and constructive. Please note that abusive language, intimidation, or aggressive behaviour will not be accepted under any circumstances. Protecting the wellbeing of our staff is essential to providing the best possible experience for our pupils.



SeeSaw: A Quick Guide

Scenario 1: You are already connected to SeeSaw (used it previously)



Use the [Website](#) or [App](#) to login. Click the 'I am a Family Member' option

If you do not know your password use the [Forgot Password](#) link.

If you do not know the email address you used then contact the school to confirm.

Scenario 2: You are new to SeeSaw



Sample's teacher [redacted] has invited you to [redacted]'s journal!

Welcome! SeeSaw gives you a window into your student's learning at school. Your student captures and reflects on their learning during the school day and you receive updates when they share something in their journal.

This invite is intended only for you. Please do not forward this invitation.

Connect to [redacted]'s Journal

or paste this link into your browser:
[https://app.seesaw.me/\[redacted\]](https://app.seesaw.me/[redacted])

You will see an email from SeeSaw <do-not-reply@seesaw.me> with the title 'You're invited to connect to X's journal on SeeSaw!'.

Check your spam or junk folders if you do not see this email. If it still cannot be located then contact the school to confirm the email address to be used.

Click the link at the bottom of the email to connect.

Enter your name and pick a password. Click 'Create Account'. Then click and agree to the Privacy policy

Create Family Account

Already have a family account? [Sign In](#)

[Sign Up with Google](#)

or

First Name

Johnny

Last Name

Appleseed

Email Address

Password

At least 8 characters

Confirm Password

Confirm Password

Create Account

You are now setup on SeeSaw

For a guide on its features and functions please [click here](#). Use Messages to chat to class teachers, Journals to see your child's work, and Notification to view new messages and updates.



If you have multiple students in school use the top left button to switch between them. If a child is not showing please contact the school.



SeeSaw: A Quick Guide

Dear Parents/Carers,

We are delighted to share with you that this school year, your class will be using Seesaw (<http://seesaw.me>), a secure online journal where students can document and reflect on what they are learning in class. Your child will be able to add the things we work on (including photos, videos, worksheets, drawings and voice recordings) to their Seesaw journal and we can share them privately with you and other family members to view and comment on throughout the school year.

In order for your child to use Seesaw, the app needs your child's name in order to be able to associate work like their photos, videos or voice recordings with their account. Seesaw only uses this information to provide the service and doesn't advertise in Seesaw, create profiles of students, or share or sell your child's personal information or journal content. You can read more about their strong privacy promises here: <https://web.seesaw.me/privacy>.

Under an EU law called the General Data Protection Regulation (GDPR), in order for your child to use Seesaw, the school must get your consent. For more information on GDPR, please visit <https://ec.europa.eu/info/law/law-topic/data-protection/reform/rights-citizens>.

We hope that your child will enjoy using Seesaw to document and share their learning this year. Please sign below and return this permission slip so that your child can use Seesaw.

Please sign below and return the form.

I give consent for my child, listed below, to use Seesaw for class activities.

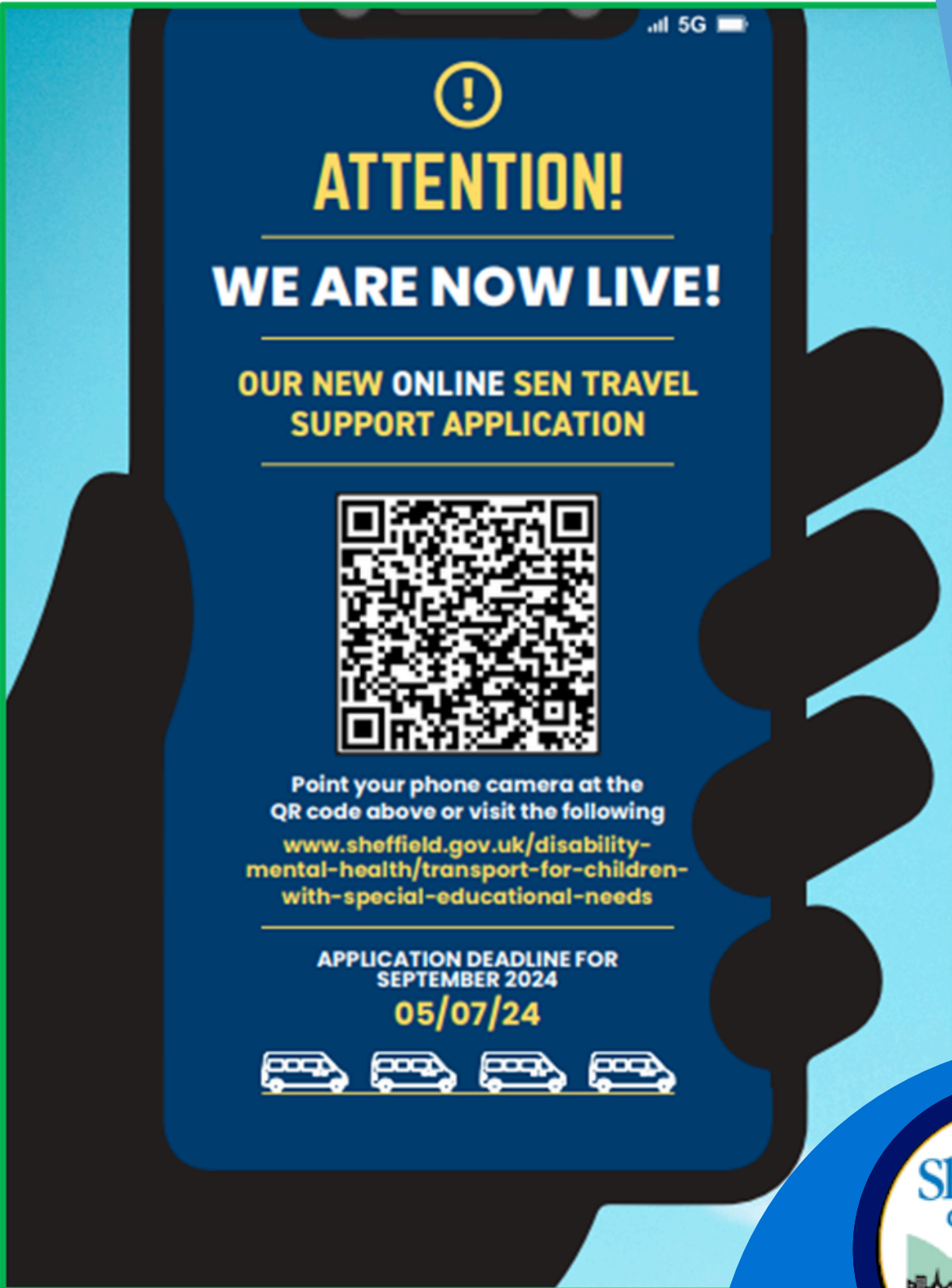
Student Name: _____

Parent Printed Name: _____

Parent Signature: _____ Date: _____



Sheffield Transport



School Uniform

Discovery Academy believes that high standards of dress are important to all students and staff as it helps to lay the foundations that are needed for life in the 21st Century. Smart dress instils confidence and pride, together with demonstrating respect for the values that we uphold and therefore prepares students for life in the workplace.

Discovery Academy has a uniform policy which ensures that students are fully focused on learning as opposed to fashion or trends. The policy also contributes to ensuring students' safety both whilst in Discovery but also makes them clearly identifiable and distinct when on visits/trips or on their journey to and from the site.

Discovery uniform provides students with many positive advantages, because uniform:

- Makes them ambassadors for Discovery in the local community
- Places stronger focus on academic performance
- Creates an atmosphere of teamwork
- Encourages pride in personal appearance and of Discovery
- Promotes safety, particularly through making it easier to identify strangers
- Diminishes the social exclusion of students based on what they are wearing



School Uniform

All students are expected to appropriately wear the full Academy uniform during the school day and when travelling to/from Discovery. Students are representing Discovery at all times and should be proud to be part of the #DiscoveryCrew.

Whilst we do allow students to wear jewelry, this must be appropriate and not compromise safety; therefore, ear studs are acceptable, as well as watches.



We do not allow hooped earrings due to health and safety, along with all other items of jewelry. For the same reasons, we also do not allow false nails or eyelashes.

Years 3 to 6	<ul style="list-style-type: none">• Blue polo t-shirt• Blue Discovery jumper (with or without the logo)• Grey or black trousers/jogging bottoms or skirt• Black or grey tailored shorts• Black shoes or all black trainers
Years 7 to 11	<ul style="list-style-type: none">• Blue polo shirt• Blue zipper hoodie or jumper (with or without the logo)• Grey or black trousers/jogging bottoms / skirt• Black or grey tailored shorts• Black shoes or all black trainers
PE Uniform for all ages	<p>A change of sportswear, although the following are recommended:</p> <ul style="list-style-type: none">• White round neck t-shirt• Black sports shorts or sports skirt• In colder months students are able to wear a tracksuit



We can't wait for you to join the

#DISCOVERY CREW



See you
very soon!


Discovery
ACADEMY



Discoverysheffield.org