

THE #DISCOVERYCREW

# Mission Starter Pack

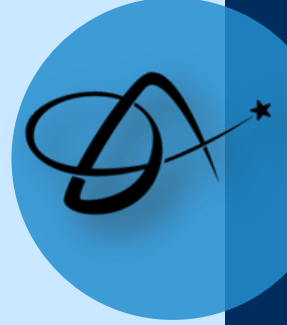


Dream it. Believe it. Achieve it.

Discover it.



# Welcome to the #DiscoveryCrew!



To our new #DiscoveryCrew families,

We're delighted to welcome you to Discovery Academy. Starting a new school is an exciting milestone, and we want you to feel supported and confident as your child begins their journey with us. This Mission Starter Pack sits alongside our online admission form and gives you the essentials you need.

Our transition programme is calm, nurturing and well-structured, giving pupils the chance to meet their new team, explore their classroom and start building friendships before September.

Key dates:

- Transition Fortnight: W/C 6 July
- Meet the Teacher Evening: Thursday 9 July
- New Academic Year Begins: Wednesday 2 September

During Transition Fortnight, children spend time in their new classroom, meet their teacher and staff, explore routines and activities, and start building friendships – helping them feel settled and confident for September.

Families can choose which transition days their child attends; just complete the form so we can coordinate with their current setting. Start: 9:30am (drop off at reception) Finish: 2:30pm (collect from reception)

We can't wait to welcome your child into the #DiscoveryCrew.

Warm regards,

Mrs Luci Windle,  
Executive Headteacher

Mr Daniel Shirazi-Nejad,  
Head of School



# A message from our house mascots to our new #Crew members

Hello!

We are the #DiscoveryCrew mascots — Daisy Dreamer, Billy Believer and Archer Achiever — and we are really looking forward to welcoming you to your new school. We're here to help you understand what to expect so that you can feel confident and prepared.

At Discovery, everyone is part of a house team. Each house represents an important value:

- Daisy Dreamer encourages us to imagine, explore and think about our goals.
- Billy Believer reminds us to have confidence in ourselves and keep going, even when things feel tricky.
- Archer Achiever helps us focus on doing our best and feeling proud of what we accomplish.



# A message from our house mascots to our new #Crew members

When you start at your new school, you will meet your teacher, teaching assistants and classmates, and they will help you find your way around and understand your daily routines. It's okay if things feel unfamiliar at first — you will get used to them over time.

Starting at a new school is a chance to learn, grow and experience new opportunities. You will meet new people, develop new skills and discover what you enjoy, and being part of a house team will help you feel included and celebrated. If you ever feel unsure or worried, you can ask your teacher, a teaching assistant, another adult or a classmate for help — they are all there to support you.

You can also help yourself settle in by trying new things, being kind and respectful, following routines, and asking for help when you need it. Simple things like saying "hello" or asking to join in can help you build friendships. Remember, you are not alone — we believe in you, and we're here to help you succeed.



# A message from our house mascots to our new #Crew members

Starting at a new school might feel different at first — and that's completely okay. With our support, and the support of the people around you, you will begin to feel more confident each day.

We believe in you.

We're excited to see you grow.

And we know you can achieve great things.

*Can't wait to  
meet you!*

*Daisy  
Dreamer*

*Billy*

**BELIEVER**



*Archer  
Believer*

# The School Day

## Lower School

**THE #DISCOVERYCREW  
SCHOOL DAY:  
LOWER SCHOOL**

- 8:45AM: ARRIVAL INTO SCHOOL
- 9-9:30AM: BASIC SKILLS, LITERACY FOCUS
- 9:30-10:15AM: LESSON 1
- 10:15-10:45AM: LESSON 2
- 10:45-11AM: BREAK TIME
- 11-12PM: LESSON 3
- 12-12:45PM: LESSON 4
- 12:45-1:45PM: LUNCH TIME
- 1:45-2:30PM: LESSON 5
- 2:30-3:15PM: LESSON 6
- 3:15PM-3:25PM: REFLECTION TIME
- 3:25PM: HOMETIME DEPARTURES

## Upper School

**THE #DISCOVERYCREW  
SCHOOL DAY:  
UPPER SCHOOL**

- 8:45AM: ARRIVAL INTO SCHOOL
- 9-9:30AM: BASIC SKILLS, LITERACY FOCUS
- 9:30-10:15AM: LESSON 1
- 10:15-11 AM: LESSON 2
- 11-11:15AM: BREAK TIME
- 11:15-12PM: LESSON 3
- 12-12:45PM: LESSON 4
- 12:45-1:45PM: LUNCH TIME
- 1:45-2:30PM: LESSON 5
- 2:30-3:15PM: LESSON 6
- 3:15PM-3:25PM: REFLECTION TIME
- 3:25PM: HOMETIME DEPARTURES

Students are usually grouped by age, but this can be adjusted to better meet individual needs. Daily basic skills sessions and end-of-day reflection give students time with their form teacher, helping to structure the day. Lessons are generally 45 minutes long, though some practical subjects (like PE, DT and Food Technology) may be taught in longer combined sessions.



# The year ahead at a glance



Discovery Academy

September 2026							
wk	Mo	Tu	We	Th	Fr	Sa	Su
1		1	2	3	4	5	6
2	7	8	9	10	11	12	13
3	14	15	16	17	18	19	20
4	21	22	23	24	25	26	27
5	28	29	30				

October 2026							
wk	Mo	Tu	We	Th	Fr	Sa	Su
5				1	2	3	4
6	5	6	7	8	9	10	11
7	12	13	14	15	16	17	18
8	19	20	21	22	23	24	25
9	26	27	28	29	30	31	

November 2026							
wk	Mo	Tu	We	Th	Fr	Sa	Su
9							1
10	2	3	4	5	6	7	8
11	9	10	11	12	13	14	15
12	16	17	18	19	20	21	22
13	23	24	25	26	27	28	29
14	30						

December 2026							
wk	Mo	Tu	We	Th	Fr	Sa	Su
14		1	2	3	4	5	6
15	7	8	9	10	11	12	13
16	14	15	16	17	18	19	20
17	21	22	23	24	25	26	27
18	28	29	30	31			

January 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
18					1	2	3
19	4	5	6	7	8	9	10
20	11	12	13	14	15	16	17
21	18	19	20	21	22	23	24
22	25	26	27	28	29	30	31

February 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
23	1	2	3	4	5	6	7
24	8	9	10	11	12	13	14
25	15	16	17	18	19	20	21
26	22	23	24	25	26	27	28

March 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
27	1	2	3	4	5	6	7
28	8	9	10	11	12	13	14
29	15	16	17	18	19	20	21
30	22	23	24	25	26	27	28
31	29	30	31				

April 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
31				1	2	3	4
32	5	6	7	8	9	10	11
33	12	13	14	15	16	17	18
34	19	20	21	22	23	24	25
35	26	27	28	29	30		

May 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
35						1	2
36	3	4	5	6	7	8	9
37	10	11	12	13	14	15	16
38	17	18	19	20	21	22	23
39	24	25	26	27	28	29	30
40	31						

June 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
40		1	2	3	4	5	6
41	7	8	9	10	11	12	13
42	14	15	16	17	18	19	20
43	21	22	23	24	25	26	27
44	28	29	30				

July 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
44				1	2	3	4
45	5	6	7	8	9	10	11
46	12	13	14	15	16	17	18
47	19	20	21	22	23	24	25
48	26	27	28	29	30	31	

August 2027							
wk	Mo	Tu	We	Th	Fr	Sa	Su
48							1
49	2	3	4	5	6	7	8
50	9	10	11	12	13	14	15
51	16	17	18	19	20	21	22
52	23	24	25	26	27	28	29
53	30	31					

- Bank Holidays
- School Holidays
- Inset Days



Also available on our website,  
[discoverysheffield.org](http://discoverysheffield.org)

# Key Dates

Here is what this year has in store for the #DiscoveryCrew! Please see below for all key dates, per half term and use our key above to identify when families can join in, when dress up is required and when a house event is taking place in school . . .

## Our Key:

Families Welcome-



Dress up event-



School house event-



Events included as a result of your 'hopes and wishes' feedback



# Key Dates

## Autumn Half Term 1

<b>Tuesday the 2nd of September</b>	INSET Day
<b>Tuesday 8th of September</b>	International literacy day
<b>Wednesday 9th of September</b>	Family coffee morning 
<b>Friday 18th of September</b>	Youth Mental Health Awareness 
<b>Thursday 24th of September</b>	Family cooking evening 
<b>Thursday 1st of October</b>	Online Careers Event 
<b>Monday 5th to Friday 9th of October</b>	World Space Week: Rocket Revolution 
<b>Friday 9th of October</b>	World Mental Health day awareness event
<b>Thursday 15th of October</b>	Parents Evening 
<b>W/C 19th of October</b>	Express Phase 
<b>W/C 19th of October</b>	Black History Week; including 'Jamaica Hero's' day 

**Term Dates:**

**Autumn 1 Term – 2nd Sept until 23rd Oct 2026**

# Key Dates

## Autumn Half Term 2

<b>Tuesday 3rd of November</b>	Boys Mental Health Awareness 
<b>Thursday 5th of November</b>	Family Bonfire Night Cooking Evening 
<b>Tuesday 10th of November</b>	World Science Day 
<b>Wednesday 11th of November</b>	Remembrance Day Assembly
<b>Thursday 12th of November</b>	Family coffee morning 
<b>W/C 16th of November</b>	Anit-bullying Week: "Break the Silence"
<b>Friday 20th of November</b>	Children in Need 
<b>Friday 27th of November and Monday the 30th of November</b>	INSET days
<b>Monday 7th of December</b>	Carol singing in the community
<b>Wednesday 9th of December</b>	Whole School Christmas Show 
<b>Thursday 10th of December</b>	Christmas Jumper Day 
<b>Tuesday 15th of December</b>	Christmas Dinner
<b>Wednesday 16th of December</b>	Whole School Pantomime Visit; the Lyceum, Cinderella
<b>Thursday 17th of December</b>	Christmas Fayre, PM start 
<b>Friday the 18th of December</b>	Christmas Disco 

**Term Dates:**

**Autumn 2 Term - 2nd Nov until 18th Dec 2026**

# Key Dates








## Spring Half Term 1

Monday 4th of January	INSET Day
Friday 8th of January	Family Coffee Morning 
Monday 18th of January	Martin Luther King Day
Wednesday 20th of January	Big Write Day
Wednesday 27th of January	Holocaust Memorial Day 
Thursday 4th of February	'Time to talk Day' Picnic 
Monday 5th of February	Chinese New Year Celebrations 
W/C 8th of February	Express Phase 
Tuesday 9th of February	Safer Internet Day
Friday 12th of February	Valentines Disco

**Term Dates:**  
**Spring 1 Term - 5th Jan until 12th Feb 2027**

# Key Dates

## Spring Half Term 2










<b>WC 1st of March</b>	Careers Week 
<b>Tuesday 2nd of March</b>	Family Coffee Afternoon 
<b>Thursday 4th of March</b>	World Book Day 
<b>Monday 8th of March</b>	Girl power day
<b>W/C 8th of March</b>	British Science week 
<b>Thursday 11th of March</b>	Parents Evening
<b>Friday 12th of March</b>	Eid al-Fitr Celebrations
<b>W/C 15th of March</b>	Innovate Phase 
<b>Friday 19th of March</b>	Red nose day 
<b>Monday 22nd of March</b>	Rangwali Holi Colour Run 
<b>Friday 26th of March</b>	INSET Day

**Term Dates:**

**Spring 2 Term- 22nd Feb until 25th March 2027**

# Key Dates

## Summer Half Term 1

<b>Thursday 15th of April</b>	World Art Day 
<b>Thursday 22nd of April</b>	Earth Day, family community event 
<b>Tuesday 27th of April</b>	Family Woodland Schools Evening 
<b>Wednesday 28th of April</b>	Family Coffee Morning 
<b>Thursday 29th of April</b>	Parents Evening 
<b>Friday 30th of April</b>	Discovery Futures Event 
<b>Monday 3rd of May</b>	Bank Holiday
<b>Friday 7th of May</b>	VE day celebrations 
<b>Saturday 8th of May</b>	FDAS Jumble Sale 
<b>Wednesday 12th of May</b>	National Numeracy Day
<b>Friday 14th of May</b>	'Big Ideas on Heritage' day 
<b>W/C Monday 24th of May</b>	Express Phase 
<b>Friday 28th of May</b>	INSET Day

**Term Dates:**

**Summer 1 Term - 12th April until 27th May 2027**

# Key Dates

## Summer Half Term 2

<b>Thursday 10th of June</b>	Eid al-Adha party
<b>Friday 11th of June</b>	Pride Day Disco 
<b>Tuesday 16th of June</b>	Whole school sports challenge 
<b>Friday 18th of June</b>	Sports day 
<b>Thursday 24th of June</b>	RSE day
<b>Friday 25th of June</b>	Y11 Leavers Day and Prom
<b>Saturday 26th of June</b>	FDAS Summer Fayre 
<b>W/C 28th of June</b>	Express Phase
<b>Thursday 2nd of July</b>	Summer Fayre 
<b>W/C 5th of July</b>	National Sports Week
<b>Thursday 8th of July</b>	'Meet the Teacher' Evening 
<b>W/C 12th of July</b>	Transition week, in new classes
<b>Friday 16th of July</b>	Family picnic 

**Term Dates:**  
**Summer 2 Term- 7th June until 21st July 2027**

# Yellow Pages for Families 2026-27

## Contacting your class Team

Please be aware that when contacting the class teacher they will endeavour to return your email, SeeSaw or Telephone Message within 24 Hours.

If you need to speak with someone before the 24 hour window please ring school reception who can direct your call accordingly. Tel - 0114 4798000

**Attendance:** Please ensure that you ring school to report your child's absence and follow the appropriate option for attendance before 9:00am. Tel - 0114 4798000

### Yellow Page of Contacts

#### Lower School: Miss Meyrick

Class	Teacher	E Mail Contact
Rockets	Miss Myers	<a href="mailto:jmyers@nexusmat.org">jmyers@nexusmat.org</a>
Comets	Miss Hart	<a href="mailto:ahartley@nexusmat.org">ahartley@nexusmat.org</a>
Astro	New #CrewMember! <i>(Contact Miss Meyrick until they arrive)</i>	<a href="mailto:kmeyrick@nexusmat.org">kmeyrick@nexusmat.org</a>
Nova	Mrs. McClune	<a href="mailto:amcclune@nexusmat.org">amcclune@nexusmat.org</a>
Lunar	Miss Hartley	<a href="mailto:lhartley@nexusmat.org">lhartley@nexusmat.org</a>

#### Upper School: Mr. A Pleass

Class	Teacher	E Mail Contact
Stars	Miss Godfrey	<a href="mailto:agodfrey@nexusmat.org">agodfrey@nexusmat.org</a>
Twilight	Miss Saleh	<a href="mailto:ksaleh@nexusmat.org">ksaleh@nexusmat.org</a>
Eclipse	Mrs. Lazenby	<a href="mailto:clazenby@nexusmat.org">clazenby@nexusmat.org</a>
Orbit	Miss Nee	<a href="mailto:anee@nexusmat.org">anee@nexusmat.org</a>
Nebular	Mrs. Fagg	<a href="mailto:kfagg@nexusmat.org">kfagg@nexusmat.org</a>
Galaxy	Miss Hodge	<a href="mailto:bhodgkinson@nexusmat.org">bhodgkinson@nexusmat.org</a>
Cosmos	Mrs. Unwin	<a href="mailto:eunwin@nexusmat.org">eunwin@nexusmat.org</a>



# The Chain of Communication for our Families

If your call is urgent please contact reception who will direct your call accordingly  
Contact: 0114 4798000

## 1st Point of Contact Class Teacher

The class teacher will return emails and calls within 24 hours  
Please see Contact list for your class teacher contact. Staff will not respond after working hours (5:30pm).

## 2nd Point of Contact Head of Department

Lower School: Miss K Meyrick

[kmeyrick@nexusmat.org](mailto:kmeyrick@nexusmat.org)

Upper School: Mr A Pleass

[apleass@nexusmat.org](mailto:apleass@nexusmat.org)

## 3rd Point of Contact

Head of School: Mr. D Shirazi-Nejad

[dshirazi-nejad@nexusmat.org](mailto:dshirazi-nejad@nexusmat.org)

## 4th Point of Contact

Executive Headteacher: Mrs L Windle

[lwindle@nexusmat.org](mailto:lwindle@nexusmat.org)



# The Chain of Communication for our Families

## Other Key Contacts

Designated Safeguarding Lead: Mrs C Hodgkinson  
[chodgkinson@nexusmat.org](mailto:chodgkinson@nexusmat.org)

Family Support Lead and Deputy Safeguarding Lead: Ms J Higgins  
[Jhiggins@nexusmat.org](mailto:Jhiggins@nexusmat.org)

Behaviour Lead: Mrs E Bennett  
[ebennett@nexusmat.org](mailto:ebennett@nexusmat.org)

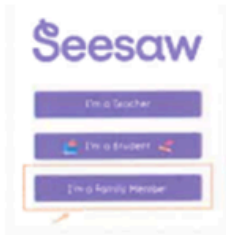
Mental Health First Aider : Mrs K Evans  
[kevans@nexusmat.org](mailto:kevans@nexusmat.org)

Our school community thrives when we treat one another with courtesy and understanding. While we recognise that concerns may arise and emotions can run high, we expect all communication with staff to remain calm, respectful, and constructive. Please note that abusive language, intimidation, or aggressive behaviour will not be accepted under any circumstances. Protecting the wellbeing of our staff is essential to providing the best possible experience for our pupils.



# SeeSaw: A Quick Guide

Scenario 1: You are already connected to SeeSaw (used it previously)



Use the [Website](#) or [App](#) to login. Click the 'I am a Family Member' option

If you do not know your password use the Forgot Password link.

If you do not know the email address you used then contact the school to confirm.

Scenario 2: You are new to SeeSaw



Sample's teacher [redacted] has invited you to [redacted]'s journal!

Welcome! SeeSaw gives you a window into your student's learning at school. Your student captures and reflects on their learning during the school day and you receive updates when they share something in their journal.

This invite is intended only for you. Please do not forward this invitation.



You will see an email from SeeSaw <do-not-reply@seesaw.me> with the title 'You're invited to connect to X's journal on SeeSaw!'.

Check your spam or junk folders if you do not see this email. If it still cannot be located then contact the school to confirm the email address to be used.

Click the link at the bottom of the email to connect.

Enter your name and pick a password. Click 'Create Account'. Then click and agree to the Privacy policy

## Create Family Account

Already have a family account? [Sign In](#)

[Sign Up with Google](#)

Or

First Name

Johnny

Last Name

Appleseed

Email Address

Password

At least 8 characters

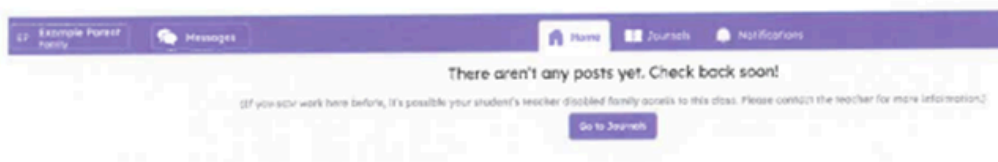
Confirm Password

Confirm Password

Create Account

You are now setup on SeeSaw

For a guide on its features and functions please [click here](#). Use Messages to chat to class teachers, Journals to see your child's work, and Notification to view new messages and updates.



If you have multiple students in school use the top left button to switch between them. If a child is not showing please contact the school.



# SeeSaw: A Quick Guide

Dear Parents/Carers,

We are delighted to share with you that this school year, your class will be using Seesaw (<http://seesaw.me>), a secure online journal where students can document and reflect on what they are learning in class. Your child will be able to add the things we work on (including photos, videos, worksheets, drawings and voice recordings) to their Seesaw journal and we can share them privately with you and other family members to view and comment on throughout the school year.

In order for your child to use Seesaw, the app needs your child's name in order to be able to associate work like their photos, videos or voice recordings with their account. Seesaw only uses this information to provide the service and doesn't advertise in Seesaw, create profiles of students, or share or sell your child's personal information or journal content. You can read more about their strong privacy promises here: <https://web.seesaw.me/privacy>.

Under an EU law called the General Data Protection Regulation (GDPR), in order for your child to use Seesaw, the school must get your consent. For more information on GDPR, please visit <https://ec.europa.eu/info/law/law-topic/data-protection/reform/rights-citizens>.

We hope that your child will enjoy using Seesaw to document and share their learning this year. Please sign below and return this permission slip so that your child can use Seesaw.

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**Please sign below and return the form.**

I give consent for my child, listed below, to use Seesaw for class activities.

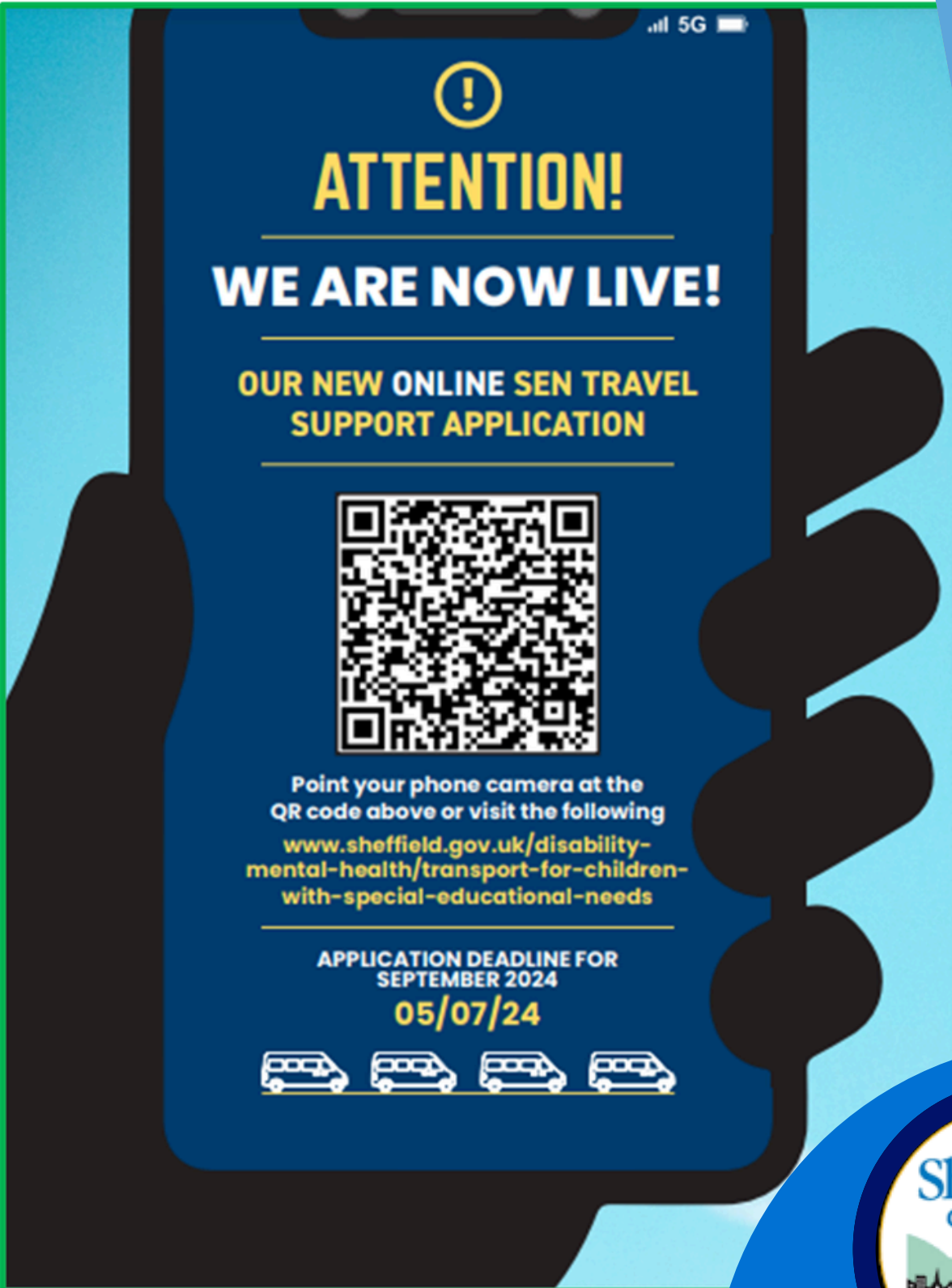
Student Name: \_\_\_\_\_

Parent Printed Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Sheffield Transport



# School Uniform

Discovery Academy believes that high standards of dress are important to all students and staff as it helps to lay the foundations that are needed for life in the 21st Century. Smart dress instils confidence and pride, together with demonstrating respect for the values that we uphold and therefore prepares students for life in the workplace.

Discovery Academy has a uniform policy which ensures that students are fully focused on learning as opposed to fashion or trends. The policy also contributes to ensuring students' safety both whilst in Discovery but also makes them clearly identifiable and distinct when on visits/trips or on their journey to and from the site.

Discovery uniform provides students with many positive advantages, because uniform:

- Makes them ambassadors for Discovery in the local community
- Places stronger focus on academic performance
- Creates an atmosphere of teamwork
- Encourages pride in personal appearance and of Discovery
- Promotes safety, particularly through making it easier to identify strangers
- Diminishes the social exclusion of students based on what they are wearing



# School Uniform

All students are expected to appropriately wear the full Academy uniform during the school day and when travelling to/from Discovery. Students are representing Discovery at all times and should be proud to be part of the #DiscoveryCrew.

Whilst we do allow students to wear jewelry, this must be appropriate and not compromise safety; therefore, ear studs are acceptable, as well as watches.



We do not allow hooped earrings due to health and safety, along with all other items of jewelry. For the same reasons, we also do not allow false nails or eyelashes.

<b>Years 3 to 6</b>	<ul style="list-style-type: none"><li>• Blue polo t-shirt</li><li>• Blue Discovery jumper (with or without the logo)</li><li>• Grey or black trousers/jogging bottoms or skirt</li><li>• Black or grey tailored shorts</li><li>• Black shoes or all black trainers</li></ul>
<b>Years 7 to 11</b>	<ul style="list-style-type: none"><li>• Blue polo shirt</li><li>• Blue zipper hoodie or jumper (with or without the logo)</li><li>• Grey or black trousers/jogging bottoms / skirt</li><li>• Black or grey tailored shorts</li><li>• Black shoes or all black trainers</li></ul>
<b>PE Uniform for all ages</b>	<p>A change of sportswear, although the following are recommended:</p> <ul style="list-style-type: none"><li>• White round neck t-shirt</li><li>• Black sports shorts or sports skirt</li><li>• In colder months students are able to wear a tracksuit</li></ul>



*We can't wait for you to join the*

# #DISCOVERY CREW



*See you  
very soon!*

  
**Discovery**  
ACADEMY



Discoverysheffield.org